DEPARTMENT OF FOREIGN AFFAIRS
Office of Consular Affairs Last Revision: 07 October 2017

Minors are those below eighteen (18) years of age or those over but are unable to fully take care of themselves or protect themselves from abuse, neglect, cruelty, exploitation or discrimination because of a physical or mental disability or condition (RA No. 7610)

INSTRUCTIONS: Please PRINT entries legibly using black or blue ink only. Supply the necessary information and indicate “N/A” for entries with no answers. Tick (√) boxes as appropriate.

### CAPTURE SITE PRE-PROCESSING (Do not write on this part)

<table>
<thead>
<tr>
<th>APPOINTMENT VERIFICATION:</th>
<th>REMARKS:</th>
</tr>
</thead>
</table>

### PASSPORT APPLICANT’S INFORMATION

1. **LAST NAME**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

2. **FIRST NAME**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

3. **MIDDLE NAME**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

4. **SEX**

- [ ] MALE
- [ ] FEMALE

5. **DATE OF BIRTH** (ex. 01 Jan 2017)

| D | D | M | M | M | Y | Y | Y | Y |

6. **PLACE OF BIRTH**

- [ ] For born in the PHL: Municipality/City & Province
- [ ] For born outside the PHL: Country

7a. **HOW DID THE APPLICANT ACQUIRE PHL CITIZENSHIP?**

- [ ] BY BIRTH
- [ ] BY NATURALIZATION
- [ ] BY RECOGNITION
- [ ] BY DERIVATIVE CITIZENSHIP (RA No. 9225)

7b. **HAS THE APPLICANT EVER BEEN ISSUED A REGULAR PHILIPPINE PASSPORT?**

- [ ] YES
- [ ] NO

If YES, PLEASE PROVIDE PASSPORT NO.: ____________________

8. **STATUS OF BIRTH**

- [ ] LEGITIMATE
- [ ] ILLEGITIMATE

9. **DISTINGUISHING MARKS ON FACE:**

10. **IS THE APPLICANT CURRENTLY THE SUBJECT OF AN ADOPTION PROCESS OR PARTIALLY/FULLY IN THE CARE OF AN ORPHANAGE?**

- [ ] YES
- [ ] NO

If YES, PLEASE PROVIDE PERTINENT DOCUMENTS.

11. **IS THERE ANY COURT ORDER OR LEGAL ARRANGEMENTS PERTAINING TO THE CHILD?**

- [ ] YES, THERE IS.
- [ ] NONE THAT I KNOW OF.

If YES, PLEASE PROVIDE PERTINENT DOCUMENTS.

### APPLICANT’S CONTACT DETAILS

12. **MOBILE PHONE OF PARENT/GUARDIAN:**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

13. **WORK PHONE OF PARENT/GUARDIAN:**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

14. **PERSONAL E-MAIL OF PARENT/GUARDIAN:**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

15a. **PRESENT ADDRESS:**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

15b. **HOME ADDRESS:**

|  |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

16. **WHERE DO YOU WISH YOUR PASSPORT TO BE DELIVERED?**

- [ ] PRESENT ADDRESS
- [ ] HOME ADDRESS

Form No. 3 – ENGLISH
REGULAR PASSPORT APPLICATION FORM (MINOR)
THIS FORM IS NOT FOR SALE

Site: WASHINGTON DC
Date/Time:  
Booking Reference no.: 0123456789101112
# PARENTAL INFORMATION

## 16. FATHER’S DETAILS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Citizenship (at time of applicant’s birth)</th>
</tr>
</thead>
</table>

## 17. MOTHER’S DETAILS

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Citizenship (at time of applicant’s birth)</th>
</tr>
</thead>
</table>

## DECLARATION OF PARENT OR LEGAL GUARDIAN OF THE APPLICANT

I HEREBY DECLARE AND AFFIRM that 1) The applicant is a Filipino citizen. 2) I am the parent or legal guardian of the minor. 3) The information provided in this application is true and correct. 4) The supporting documents attached are authentic. 4) I consent to the verification by the Philippine Government of the information I provided to establish the applicant’s personal particulars and further consent to its use for any lawful purpose. 5) I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. 6) I am aware that under the law, the applicant is only allowed to hold one valid regular Philippine passport at a given time. 7) I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. 8) I understand and accept that the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.

## 19. SIGNATURE OVER PRINTED NAME OF PARENT OR LEGAL GUARDIAN

## 20. DATE (ex. 01 JAN 2017)

<table>
<thead>
<tr>
<th>PROOF OF CITIZENSHIP SUBMITTED</th>
<th>IDENTIFY DOCUMENT SUBMITTED</th>
<th>OTHER SUPPORTING DOCUMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIRTH CERTIFICATE from Philippine Statistics Authority</td>
<td>SCHOOL IDENTITY CARD</td>
<td>PARENT/GUARDIAN’S ID</td>
</tr>
<tr>
<td>REPORT OF BIRTH from PHL Statistics Authority/PHL Embassy or Consulate</td>
<td>DSWD CLEARANCE</td>
<td>AFFIDAVIT OF CONSENT TO TRAVEL/SPECIAL POWER OF ATTORNEY</td>
</tr>
<tr>
<td>CERTIFICATE OF NATURALIZATION</td>
<td>Others:</td>
<td>COURT DECREES ON ADOPTION/GUARDIANSHIP</td>
</tr>
<tr>
<td>IDENTIFICATION CERTIFICATE of CITIZENSHIP</td>
<td>Others:</td>
<td></td>
</tr>
</tbody>
</table>

## REMARKS:

## PASSPORT WATCHLIST VERIFICATION:

## RETURNED CANCELLED PASSPORT

Parent or Legal Guardian’s Signature:

## PROCESSOR’S SIGNATURE:

## ENCODER’S SIGNATURE:

## OFFICIAL RECEIPT/PAYMENT SLIP NO.:

## DATE OF TRANSACTION:

END